

Members Present:

President - Kim Snyder  
Vice President - Shanna Fraser  
Trustee - Gregory Berl  
- James Musshafen  
- Courtney Panek  
- Tiffany Passmore  
- Michelle Rocha

Others Present:

Deborah Leh, Superintendent  
Margaret Wright, Elementary Principal  
Eric Windover, Secondary Principal  
Jason deJong, Pupil Personnel Services Supervisor  
Jennifer Sinsebox, Executive Director of Curriculum  
Beth Gillette, Business Manager  
Karen Murray, Assistant Principal  
Judy Cianciola, District Clerk

Members Absent:

CALL TO ORDER –President K. Snyder called the meeting to order at 7:00 p.m.

The *Pledge of Allegiance* was led by one student from the Middle school.

APPROVAL OF AGENDA

Trustee C. Panek moved, seconded by Trustee J. Musshafen, to approve the agenda.

Motion 7-0.

HEARING AND DISCUSSION OF ITEMS OF INTEREST FROM MEMBERS OF THE AUDIENCE

N/A

PRESENTATIONS/REPORTS/DISCUSSIONS

- a. Budget Presentation 2017-2018: Staffing and Enrollment Projections – D. Leh reviewed the first budget presentation of the 2017-2018 budget season which presented an overview on staffing and enrollment projections. Projections on the tax levy limit increase are expected to be around 0.75% and state aid is anticipated to increase 2.5%. Expense and revenue variables were reviewed and compared to this year. Class size considerations will continue to be discussed and staff assignments will be explored. The leadership team will begin assisting in the development of a draft budget.
- b. Capital Outlay Project – J. Smith provided a brief overview of the potential inclusion of a capital outlay project in the 2017-2018 budget. In order for the District to avail itself of capital project aid, the project must be under \$100,000 in scope. Aid is then returned to the District the following year. Districts utilize this mechanism to obtain capital project aid on work that exceeds normal facilities/maintenance work, and can be completed within a school-year cycle. Future potential capital projects and financing were also discussed.
- c. Superintendent's Report – D. Leh
  - 1) Updates from November 21 Board of Education Meeting – D. Leh reviewed questions from the last Board meeting which included information on the District's liability for the Team of One, and insurance implications for the HS musical involving the use of rigging equipment for the production of Peter Pan.
  - 2) Substitute Teacher Rates – D. Leh shared data related to the substitute teacher rates throughout the state. The District's cost for substitutes and the additional cost for a rate increase was compared. A recommendation is being made to increase the daily substitute rate, the long term daily substitute rate, and the contract substitute rate.

- 3) Holiday Concerts – D. Leh shared the dates of the upcoming holiday concerts at each level. A change in location for the elementary concert was noted.
- 4) Mid-Year Review of Board of Education Priorities – D. Leh reminded the Board of the tentative date of January 17, 2017 for the mid-year Board workshop to review priorities.
- 5) Final 2016-2017 Tax Surrender – D. Leh shared the final tax surrender information for 2016-2017.

e. Board Member Communications

- 1) Other Items of Information – G. Berl had a question about a fundraising policy in regards to sports teams.  
S. Fraser had a question about the high school gym and the Soccer team's banquet being held there.  
S. Fraser asked about the articles that were reviewed by the Grade Configuration Committee.

4. New Business

a. Approval of Minutes of Board Meeting held on November 21, 2016

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Board meeting held on November 21, 2016.

Motion 7-0.

b. Approval of Recommendations of Committee on Special Education

Trustee J. Musshafen moved, seconded by Trustee C. Panek, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the CSE recommendations for meetings held on 12/5/16.

Motion 7-0.

c. Approval of Budget Transfer

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, under the recommendation of the superintendent of schools, hereby approves the following budget transfer:

To: 10-2855-400-000                      From: 80-9060-860-000                      Amount: \$10,365

Motion 7-0.

d. Approval of Second Reading and Adoption of Board Policy

Trustee C. Panek moved, seconded by Trustee M. Rocha, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the second reading and adoption of the following Board policy:

**NEW Board Policy #3450                      Animals on School Grounds**

Trustee J. Musshafen moved, seconded by Trustee C. Panek, to table the proposition.

Motion to table 7-0.

e. Personnel Actions

1) Approval of Adjustment of Substitute Rates – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the adjustment of the substitute rates for teachers to \$120.00/day (or \$16.00/hour) for the daily rate; \$135.00/day for the long-term daily rate (for assignments of 20 consecutive days or more); and \$150.00/day for the contract substitute daily rate.

Motion 7-0.

2) Approval of Unpaid Leaves – Classified Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following unpaid leaves:

<u>Name</u>	<u>Area</u>	<u>Effective Dates</u>
Lindsay Miller	Bus Attendant	Nov. 28, 2016 – Jan. 2, 2017
Karen Nash	Bus Driver	January 3-6, 2017

Motion 7-0.

3) Approval of Unpaid Leave – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following unpaid leave:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Judith Cady	Spanish Teacher	December 23, 2016

Motion 7-0.

4) Approval of Substitutes – Certificated Staff

Trustee J. Musshafen moved, seconded by Trustee C. Panek, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following substitute appointments:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date</u>
Roger Taylor	Phys. Ed., Industrial Arts	\$120/day	December 6, 2016
Jordan Rhen	Biology, Spec. Ed.	\$120/day	December 6, 2016

Motion 7-0.

5) Approval of Probationary Appointments – Classified Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following probationary appointments:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date</u>
Anthony Nicosia	Head Custodian	\$21.85/hour	December 6, 2016
Mary Lou Travis	Teacher Aide	\$9.70/hour	December 12, 2016

Motion 7-0.

EXECUTIVE SESSION

Trustee C. Panek moved, seconded by Trustee S. Fraser, to adjourn into Executive Session to discuss the employment of a specific individual at 9:13 p.m.

Motion carried 7-0.

Trustee Panek moved, seconded by Trustee Musshafen, to reconvene the meeting at 10:15 p.m.

Motion carried 7-0.

ADJOURNMENT

Trustee Panek moved, seconded by Trustee Fraser, to adjourn from the meeting at 10:16 p.m.

Motion carried 7-0.